



Optimist Leinster
Championships
3rd and 4th July 2021



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EVENT INFORMATION GUIDE

The flag officers and members of Howth Yacht Club look forward to welcoming the Optimist community to our club for the Optimist Leinster Championships on 3rd/4th July. We intend to organise and host an extremely enjoyable and safe event.

As a result of the ongoing Covid-19 restrictions, we are limited in some areas regarding numbers at the event and access to areas within the club. We also have changed how sailors will register for the event and how we will communicate with sailors, parents and coaches during the event. Please carefully read this guide and the HYC Event Covid Protocol, which is in the [event section on the HYC website](#). These documents will provide you with the information needed for sailors to attend and enjoy the event.

Event Area

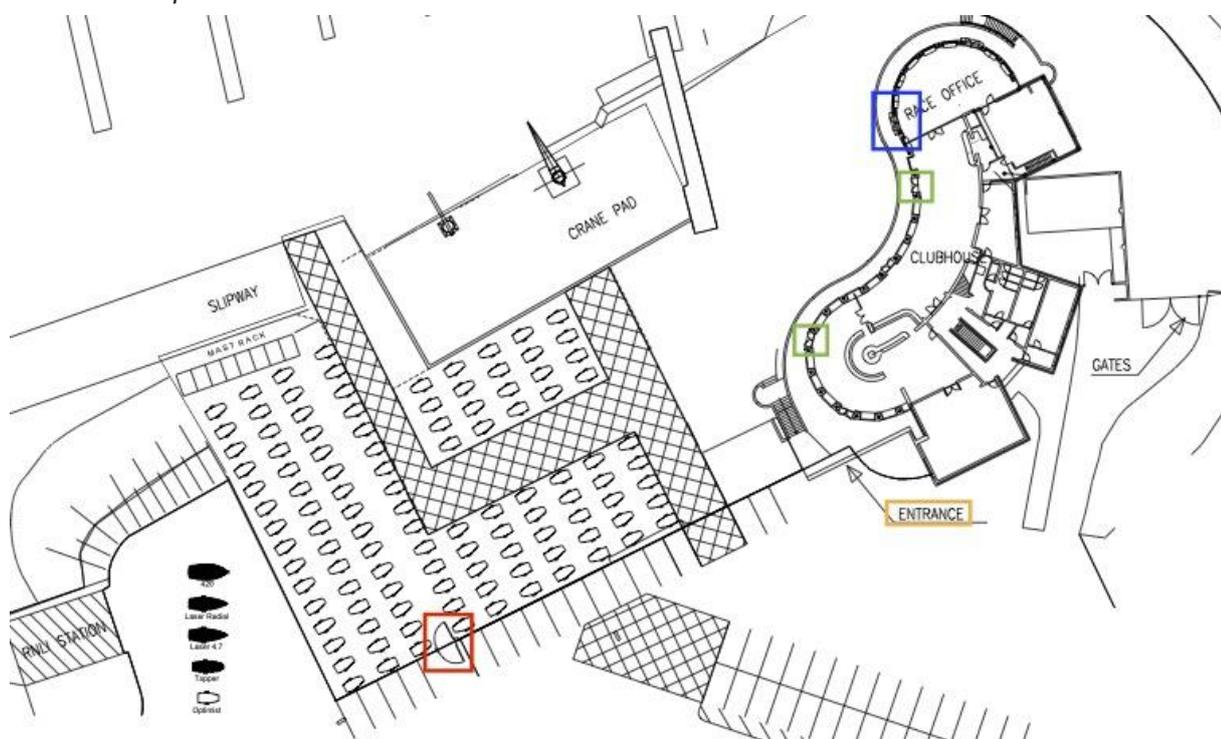
HYC has designated an area of the club exclusively for the event. This is the boat park area to the left in the image below. The only people (100 persons in total) who will be allowed access to the event area will be,

- Competitors
- Registered Coaches
- Volunteer Team.

Sailors & coaches must remain in this area at all times when ashore, except when registering or when using the bathroom. The event area will be accessible only via the gate **marked in red** on the HYC Club map below.

No parents or siblings (including HYC members) are allowed access to the event area, unless they are a member of the volunteer team.

HYC Club Map



Boat unloading & storage

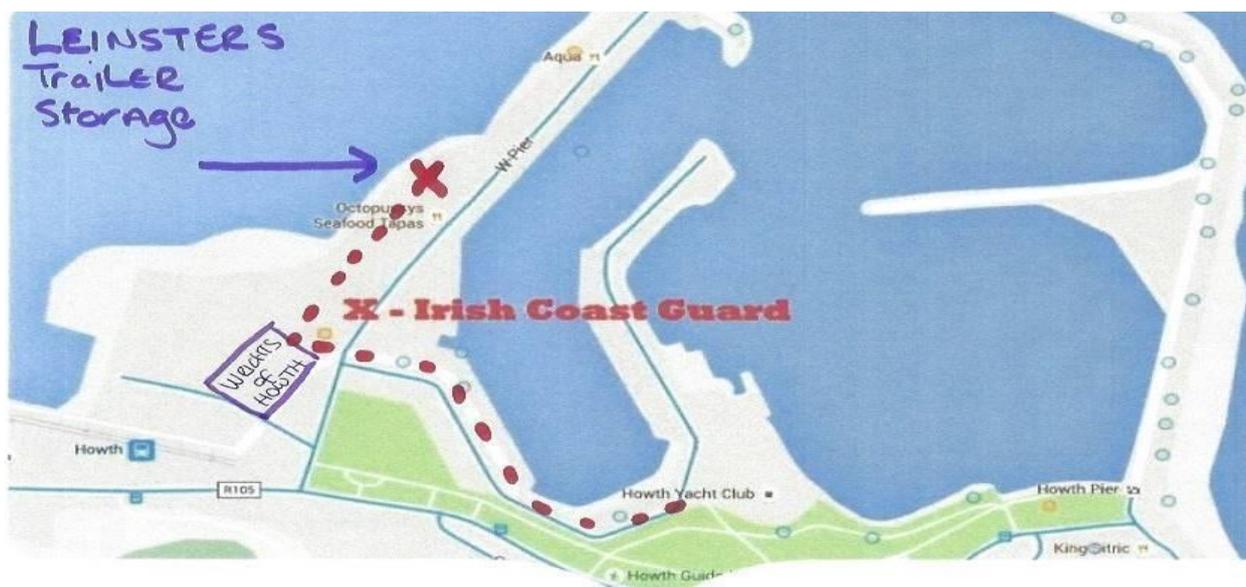
Boats must be unloaded outside HYC grounds. Sailors (only) will then wheel their boats via the red gate on the HYC club map above to a spot in the event area, as directed by the beachmaster team.

Please note that the event boat park & slip will be available for event sailors from 1pm on Friday 2nd July.

Trailer Storage

Please see a map below to the storage area for trailers. Trailers cannot be stored in HYC and should be brought to the area marked on the map below.

Trailer Storage Map



To access the trailer storage, you will need to collect & sign out the key in the Marina Office in HYC. Please return the key immediately for the next user.

Registration

Sailors enter for the event on the IODAI website. After they are entered, they need to register for the event.

Please note that **registration will happen remotely**. Registration will close on Thursday 1st July. Please carefully note and follow the process below.

1. Sailors / guardians need to provide signed copies (scanned or photographs) of the following documents which can be accessed in the [event section on the HYC website](#).
 - o The Event Covid Declaration form. This contains a series of covid related declarations and confirmation that sailors and parents have read the HYC Event Covid Protocol.
 - o A Measurement self-declaration form. This confirms the equipment to be used in the event. Spot checks may be carried out during the event.
 - o A Consent form.
2. The three signed forms are to be returned by email to optimists@hyc.ie by 6pm on Thursday 1st July. To assist the volunteer team, please return the 3 documents **in a single email. Please note there is now an alternative option to complete these forms online. See the event website. Just complete the forms online and download a copy for yourself. Finish the process completely and the online form is submitted to us automatically on completion.**
3. At that stage, tally numbers for sailors will be allocated and published in the [event section on the HYC website](#).
4. When sailors arrive onsite, they park their boat as directed by the beachmaster.
5. Sailors complete registration at the Race Office (marked in blue on the HYC Club map) or at another location as directed by the volunteer team. Sailors will confirm their name and tally number and will be given tally stickers to place on their boat and trolley, and their fleet ribbon to be flown from their sail peak.

The race office will be open for sailors on Friday 2nd July @ 18.00 – 20.00 & Saturday 3rd July @ 09.00 – 10.30. **Sailors will be required to return immediately to the event area after registering.**

Race office & Notices to Competitors

In order to minimise contact, access to the Race Office will be restricted. There will be no physical Noticeboard at the event. Any notices and amendments to the Sailing Instructions will be posted on the event website and will be shared via the event WhatsApp group, [which can be joined here](#).

Protests & Jury Notices

Protest Time Limits, Protest Schedules, Rule 42 penalties and Protest Committee notices [will all be posted here](#).

The same link can be used for lodging a Protest or for submitting a Scoring Inquiry.

Event Communications

A socially distanced sailor briefing will be held in the event area at 1030 on Saturday 3rd July.

During the event, a Broadcast Only WhatsApp group has been set up for sailors, coaches and parents. Event related information and notices will be shared via this group, [which can be joined here](#).

If parents need to contact the event team, please email your request and contact details to optimists@hyc.ie. This email address will be monitored during the event and an event volunteer will revert to you.

Coaches

Only coaches who are registered for the event can attend. The number of coaches may be limited.

The process for coaches to register is as follows,

1. Coaches to complete the RIB Registration form which can be found in the [event section on the HYC website](#), and to email this to optimists@hyc.ie.
2. Coaches to register the sailors they are supporting [here](#).
3. Coaches also need to complete a Covid declaration. Please see the form on the event website.
4. Please complete the above by 1800 on Thursday 1st July.
5. Registered coaches to collect an event flag (deposit €20) to be flown on their RIB for the duration of the event. These flags can be collected at the race office on Friday @ 18.00 – 20.00 or Saturday @ 09.00 – 10.00 and returned at the end of the event where the deposit will be refunded.

Coach RIBs can be launched and retrieved on the public slip beside HYC, no coach boats will be allowed access to the HYC slip. The trailers of registered coach ribs can be stored in the trailer storage area.

There will be a briefing for all coaches and safety boat skippers at 1015 on Saturday 3rd July, directly outside the race office. Attendance at this (and any) safety boat briefing is mandatory for coaches.

Participation as a registered coach is conditional on adhering with section 12 of the NOR.

Catering

There will be no food provided for sailors or coaches during the event. Sailors / coaches should bring sufficient food and a filled (refillable) drinks bottle with them each day.

Bathrooms

Toilet facilities will be available for sailors / coaches only via the doors marked in green on the HYC Club map. There will be a maximum of 2 sailors allowed inside each facility at any time. Sailors will be required to return immediately to the event area after using the facilities. **There will be no changing facilities available.** Sailors must arrive and leave HYC dressed for sailing.

Chandlery

Marine Suppliers / Expert Hardware on the West Pier sell some general chandlery products, including a small selection of Optimist equipment. They are open from 9-5 on Saturday. Otherwise Viking Marine (Dun Laoghaire) is probably the best option, followed by Marine Parts Direct (Swords).

Parents / siblings of sailors

Because of Covid-19 restrictions on numbers at the event, we cannot allow parents or siblings of sailors to enter the event area. However Howth Yacht Club will be delighted to invite event guests into the club itself for outdoor dining, subject to capacity constraints.

Parents can access the club via the main marina gate marked in orange on the HYC Club map. They will then sign in and be given a temporary membership card linked to their sailor's tally number. **Please ensure the temporary cards are returned to HYC before leaving on Sunday.**

If sailors are joining their family in HYC (e.g. for dinner in the evening), they must have left the event area, changed out of sailing gear and then return with their signed in family member.

There are no spectators allowed on the water at the event. Spectator boats will not be allowed to launch from HYC, store their trailer in the event storage area or berth on Howth marina, and are instructed to remain a minimum of 500m from the event racecourse.

Event Volunteer Team

The event volunteer team are onsite to make the event run smoothly and to ensure it is as safe and enjoyable as possible for sailors, coaches, volunteers and HYC members.

We have an extremely experienced and capable race management team in place, under the leadership of our Principal Race Officer, David Lovegrove. The Safety Officer for the event is Brian McDowell and Emmet Dalton is the Head of Jury.

The onshore team has been kept as small as possible, in order to maximise the number of sailors and coaches. We are likely to be very busy, so please be patient and bear with us. The volunteer team can be contacted at optimists@hyc.ie.

We look forward to welcoming the sailors soon in Howth Yacht Club.

Event Volunteer Team

Eamonn Twomey (Event Chair)
Louise Marks (Event coordinator)
Conor Turvey (Beachmaster)
John Scott (Asst Beachmaster / Access Control)
Anne McManus (Event Covid Officer)
Audrey Darby (Registration)
Mandy Kelly (Coach / RIB Registration)
Gary Cullen (HYC Rescue / Committee Boats)